

GUNTHORPE with BALE PARISH COUNCIL

Parish Clerk and RFO : Kerry Harris
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1st May 2025

Dear Councillors

You are summoned to the Annual Parish Council Meeting of Gunthorpe with Bale Parish Council on Thursday 15th May 2025 at Gunthorpe Village Institute at following the Annual Parish Meeting

Kerry Harris, Parish Clerk

Agenda

1. Election of Chair – Sign Declaration of Office
2. Election of Vice-Chairman - Sign Declaration of Office
3. Welcome and to consider apologies and reasons for absence
4. To receive declarations of Interest and request for dispensations in any of the agenda items
5. To Approve Minutes of the Parish Council Meeting held on 20th February 2025
6. Matters arising on the Minutes (for information only), not included on the agenda
7. Open forum for Public Participation
 - (i) Receive reports from NCC Cllr Aquarone and NNDC Cllr Butikofer.
 - (ii) An opportunity for members of the public to raise questions or concerns
8. Financial and Governance Matters
 - (i) Agree the Internal Audit undertaken for y/e 31st March 2025
 - (ii) Agree the signing of the Exemption Certificate for 2024/25
 - (iii) Agree the Governance Statement for 2024/25 (AGAR Form 2)
 - (iv) Agree the Accounting Statement for 2024/25 (AGAR Form 2)
 - (v) To note the dates of the Notice of Public Rights
 - (vi) To agree the Cashbook and Payments List
 - (vii) To Approve the Asset Register
 - (viii) To Approve the annual Insurance from 1ST June
9. To consider the recommendations in the Practitioner's Guide regarding the website and email addresses effective from 1st April 2025 and Approve any action
10. To receive an update and Approve any action on the next stage towards the Update of the Parish Plan
11. To receive an update on the Bale Village Hall website
12. To consider the failure of the Bale Defibrillator and Approve any Action
13. Planning
 - (i) To Note Planning applications since last PC meeting
 - (ii) Planning applications since the close of the agenda
14. To Approve any Action on Highways matters
 - (i) To receive an update on the Community Speedwatch in Bale, if available
 - (ii) To receive an update on the SAM2 and Approve any action
15. To note Correspondence since the last meeting
16. Any other business – for information only
17. To note date of next meetings: 18th September at Bale Village Hall and ** November at Gunthorpe Village Institute
18. To close the meeting

Attached: Minutes (Feb meeting) Internal Audit Report, AGAR Form 2, Cashbook & Payment list, Asset register,